



SPACE RESERVATION

For any query regarding Space Booking

Chandigarh Office

Sukhjinder Kaur
M: 99141 12326

Amardeep Kaur
M: 95695 30948

EXHIBITION & CONFERENCE

HIMACHAL BHAWAN
SECTOR 28B
MADHYA MARG
CHANDIGARH

Please fill in the details and email / fax / courier this form back to us:

We shall be participating in **Archibuild 2017**

Name of the Organisation _____

Complete Postal Address _____

City _____ State _____ Pin/Zip Code _____

Telephone Nos. (with ISD/STD Code) _____ Fax No. _____

Email ID _____ Website _____

Name of the Authorised Signatory _____ Designation _____

Telephone Nos. _____

Type of Organisation Government Department Public Sector Joint Sector Private Others (Please specify)

Products Manufactured/Services Provided _____

Nature of Products to be displayed _____

Exhibition Stalls Tariff

Indoor Furnished Stall (In multiples of 9 sqm) @ Rs.6,500 per sqm

GST @18% extra . Electricity@350/-per KW per day extra.

Enclosed: DD Drawn in favour of "PHD Chamber of Commerce and Industry" payable at Chandigarh /New Delhi

No. _____ Dated _____ drawn on (Bank) _____ Amount Rs. _____

Date _____

Authorised Signatory _____

Mobile _____

Allotment of Stalls is strictly on first-come-first served basis.

PHD Chamber reserves the rights to change any specification without prior notice.

All payments should be made by Demand Draft payable to "PHD Chamber of Commerce and Industry"

Payable at Chandigarh/New Delhi.

PHD Chamber of Commerce and Industry Regional Office

PHD House, Sector 31A,
Chandigarh 160 030 India

tradefairs93@gmail.com
tradefairsconsult@gmail.com

Hotline +91 172 500 5900
Timing 10.00 am to 5.00 pm



RULES & REGULATIONS

EXHIBITOR:

Any company/organisation/state/country

Space Specifications & Basic Conditions for Participation:

The exhibition area shall be available in following three types:

A. Shell Scheme-duly furnished indoor built up booth(s) Multiples of 9 sqm can be reserved.

B. Indoor raw space (minimum 27sqm)

C. Outdoor raw space (minimum 36sqm)

In the furnished indoor built up booth, the organisers shall provide modular structure, fascia with company name, 1 table and 2 chairs, one electric plug point-5/15amps, synthetic carpet, 4 spotlights, waste paper basket and general security during the period of Archibuild 2017.

EXTRA FURNITURE:

Extra furniture will be available with the contractor on chargeable basis.

REGISTRATION FOR PARTICIPATION:

It is mandatory for exhibitor to forward the registration form to PHD Chamber, Chandigarh, along with advance payment i.e. 30% space rentals and electricity deposit (5% of space rental-adjustable) for participation.

ALLOTMENT OF EXHIBITION SPACE:

All bookings will be made on first-come-first-served basis subject to the receipt of all advanced payments. Organisers will make confirmation of allotment of space on receipt of the registration form duly signed along with appropriate advance payment. Organisers reserve the right to allocate space, change the layout plan, add /or delete corridors as shown in the space plan. Organisers reserve the right to reduce the allotment of space to any applicant without assigning any reason.

PAYMENT SCHEDULE:

All payments should be made by Demand Draft payable to "PHD Chamber of Commerce and Industry" payable at Chandigarh/ New Delhi.

Advance payment including 30% space rentals and electricity deposit (5% of space rental –adjustable) at the time of booking. Full payment by 21 August 2017 or before. Please note that the balance of electricity deposit will be refunded after deducting the charges.

SETTLEMENT OF CHARGES:

Any and all expenses chargeable to an exhibitor must be settled before the close of fair to ensure smooth removal of goods from the fair site.

STAND COMPLETION:

By 2000 hrs with all exhibits in position on 21st September 2017 positively. Work will not be allowed after that due to security reasons.

REMOVAL OF EXHIBITS:

Removal of any exhibit during the fair period is prohibited. Negotiations for sale, however, may be conducted. Removal of exhibits and other materials shall be allowed only after 2100 hrs on the last day of the Archibuild after the closure of the exhibition.

MOVEMENT OF VEHICLES:

Vehicles containing exhibition material will be allowed up to a certain point at the venue. All vehicles must provide list of items being carried in the exhibition area and receive the pass for the same, which will be required at the end of the exhibition for the removal of exhibits and other material.

CANCELLATION:

The prospective exhibitor is liable to forfeit the entire space rental in case of cancellation.

BINDING TERMS OF CONTRACT:

The submission of the registration form duly signed by an authorised officer of the exhibitor shall be deemed as confirmation of participation and acceptance becomes binding as soon as the organisers have confirmed the allotment of space to the applicant. Dispute, if any, will be subject to Chandigarh Jurisdiction.

VIOLATION OF RULES:

The organisers reserve the right to decide on the fulfillment of the rules and have the authority to demand removal/change of any structure, which is found not in conformity with the rules and can also cancel a confirmed booking without assigning any reason. The decision of the organisers will be final and binding.

DAMAGE:

Exhibitor will be required to make good all damages to the fair facilities caused during the installation/ dismantling of their exhibits. All goods to be displayed by exhibitors have to be insured against natural calamities and theft. The organiser will not be responsible for the loss from the reasons mentioned above.

SECURITY:

The security for the goods after the closing time till 0900 hrs the following morning during the exhibition period on all days will be provided by the organiser.

STALL POSSESSION:

Stall will be allocated after acquiring clearance and stall possession certificate from on site accounts office of the organisers.

INSURANCE OF EXHIBITS:

Exhibitors are responsible for insuring their exhibits for the fair period.

